

DRAFT LANGUAGE

- Identify the library as a participant in the program.
- Distribute stickers provided by TBLC to requesting borrowers.
- Honor cards from participating libraries.
- Inform borrowers about local rules of service.
- Keep and provide monthly statistics about card registration and use and forward to TBLC for compilation.
- Verify the current address of the card holder.
- Return materials to owning library. Attach routing slip, noting date & location returned and whether a fine was paid.
- Publicize and promote program at local level.
- Participating libraries will adopt policies and procedures that insure confidentiality and privacy of patrons are maintained.

TAMPA BAY

TBLC

LIBRARY CONSORTIUM, INC.



SIDE TWO DRAFT LANGUAGE HERE

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DIVISION OF
LIBRARY and
INFORMATION SERVICES

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